

WILTSHIRE COUNCIL

ITEM 21

TIDWORTH AREA BOARD
18 July, 2011

**Tidworth Community Area Partnership (TCAP) Claim for Core Funding
2011/2012**

1. Purpose of the Report

- 1.1. To seek the Board's approval to core funding to TCAP covering the financial year 2011/12 to be agreed at this meeting, 18 July, 2011 so that the first tranche can be paid into TCAP's bank account immediately.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise TCAP that the second tranche can be requested at either the 21 November, 2011 or 16 January Board, depending on progress they have made, when evidence is received of how the first tranche has been spent.
- 2.3. Tidworth Area Board has been allocated a 2011/2012 budget of £50,235 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Tidworth Area Board budget 2011/12 is £10,047.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. TCAP were awarded £10,047 in 2010/2011. The balance of TCAP funds as at the beginning of 2011/12 was £10,872.86. CAPs are entitled to hold a certain amount of funds as an operational reserve or contingency and given

the nature of the activities run by TCAP and the staff it employs, the Partnership Development Officer is happy with this figure

- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if TCAP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, TCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.
- 3.5. In order to show the level of financial activity over the coming year, TCAP is required to complete a budget form showing how running costs are to be spent under a number of different headings. During 2011/12, TCAP has budgeted for £22,300 worth of activity including the employment of a consultant coordinator, consultations and surveys and a number of community events throughout the year. TCAP receives additional funding from other organisations, as well as Tidworth Area Board, that will make up this total.
- 3.6. Tidworth Community Area Partnership submitted a 2011/12 claim for £10,047 total core costs. 50% of this can be considered in the 1st tranche. The area board can therefore award up to £5,024 at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of TCAP is open to anyone with an interest in the community area.

5. **Recommendation**

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £10,047 with an agreement to release the 1st tranche of £5,024 immediately
- agree to the release of the 2nd tranche in either November 2011 or January 2012 as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

Report Author: Andrew Jack, Partnership Development Officer
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:
Appendix 1 TCAP Annual Workplan, 2011/12
Appendix 2 TCAP Budget Form, 2011/12